

Roles and Expectations of the ACE Women's Network Executive Council

The WNEC supports the state networks by serving as liaisons to state coordinators and providing leadership for developing or strengthening state planning boards; mentoring state coordinators; and advising the Inclusive Excellence Group on issues related to identifying, developing, encouraging, advancing, leading, and supporting women in higher education. The state network appoints women to serve as state coordinators. The state networks will forward names of presidential sponsors to the director of the Inclusive Excellence Group for formal acknowledgement. Members of the WNEC nominate women to participate in national and regional leadership forums and to assume senior-level positions in higher education administration. The WNEC also serves as a "speakers bureau" for the Inclusive Excellence Group's Regional and National Women's Leadership Forums as well as for the state networks, whenever possible.

Expectations of the ACE Women's Network Executive Council members revolve around the state networks and the mission of the Inclusive Excellence Group:

- Assist in the identification and nomination of state coordinators, if needed.
- Identify state networks that need extra support and assistance in maintaining their effectiveness.
- Keep the Inclusive Excellence Group informed about what is happening in each state for which the board member serves as liaison.
- Identify the kinds of information that would be helpful to states and provide that information to the Inclusive Excellence Group.
- Identify core issues affecting all states and make recommendations for action as appropriate.
- Identify and share information about promising practices that meet the needs of women in the states.
- Nominate individuals and organizations to be honored or thanked by the ACE Network and the Inclusive Excellence Group.
- Nominate women to provide leadership on the ACE Women's Network Executive Council and suggest presidential sponsors.
- Assist the Inclusive Excellence Group in developing the program for the ACE Women's Network State Coordinators Leadership Conference.
- Prepare and lead presentations and workshops at conferences and other programs for women in higher education at the state or national level.
- Mentor state coordinators and members of state planning committees.
- Assist state planning committees in developing organizational strategies to meet the needs of the state and ensure continuing leadership of the state network.
- Assist state coordinators with developing communication and media publicity and public relations plans.
- Encourage state coordinators to attend the annual state coordinators conference.
- Assist in recruiting IRs.
- Offer moral support to emerging leaders in their next steps.
- Collect vitas of women to be nominated for senior-level positions, sending the vitas to the Inclusive Excellence Group.

- Nominate state coordinators and other senior-level women for national and regional leadership forums.
- Nominate women for senior-level positions in higher education.
- Recommend women for participation on statewide committees.
- Connect coordinators to one another, to the Inclusive Excellence Group, and to IRs.
- Participate in conference calls, board meetings, and retreats of the ACE Women's Network Executive Council.
- Inform states of ACE and the Inclusive Excellence Group priorities and initiatives.
- Inform states on issues regarding women in higher education.
- Celebrate women's leadership in higher education through at least one annual event, held in conjunction with the ACE Annual Meeting and/or State Coordinators' Conference.
- Prepare op-ed pieces on issues related to women in higher education for release to the media, with ACE approval and coordination.